

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Pleasley Parish Council**

County area (local councils and parish meetings only):

### Financial year ending 31 March 2024

Prepared by (Name and Role): **Ian Weekes Clerk to Pleasley Parish Council**

Date: **31.03.24**

	£	£
<b>Balance per bank statements as at 31/3/24</b>		
Current Account	9,980.9	
Reserve Account	2,883.5	
[add more accounts if necessary]		
		12,864.4
Petty cash float (if applicable)		-
Less: any unpresented cheques & payments as at 31/3/24 <b>(enter these as negative numbers)</b> cheque 001192 Salary Chq - M12	-1,170.18	(1,170.18)
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u>11,694.2</u></b>